

A meeting of the East Hagbourne Parish Council was held at the Village Hall on Thursday, 24th March, 2011 when the following members were present :-

Mr D Rickeard (Chairman)
Mr C Alberry
Mr D Button
Mr R Dawson
Mr I Duff
Mr D Harding
Mr R Parsley (Clerk)

Mr P Greene. District and County Councillor attended the first part of the meeting.

Three members of the public attended.

1.Apologies.

An apology was received from Mr R Emery due to other commitments.

2.Minutes.

The minutes of the Parish Council meeting held on 24th February, 2011 were confirmed as a correct record and signed by the Chairman.

3.Actions and Matters Arising.

See Action List and the appropriate agenda items for full details.

2009-10-02. Registration of the Recreation Ground, Car Park and Hopfields with the Land Registry. In the hands of the solicitors.

2010-09-14. Survey of the Upper Cross. The survey has been carried out and a report is due.

2010-10-13. Overhanging hedge, Wilcher Close. Waiting for SOHA to take the necessary action.

2010-11-08. Investigate man hole covers in Great Mead. Awaiting response from OCC.

2010-11-09. The update of the car park lights has been completed.

2010-11-10. OCC are investigating the faults road drainage system outside the Car Park.

Other actions are either completed or covered under agenda items below.

The Chairman asked all present to please support the Neighbourhood Watch meeting on 31st March and the Litter Blitz on Saturday 2nd April

4.District and County Councillor.

Oxford County Council:

Mr Greene reported that OCC were having second thoughts regarding the closure of libraries in Oxfordshire and were discussing more creative ways to solve the problem.

There will be no increase in the Council Tax mainly because £119m savings have been earmarked up to 2115 partly through efficiency savings, but including some staff. Fire and Rescue and Children's Care will not be affected.

Several million pounds has been made available for road works and the repair of potholes and to engage a temporary workforce.

The Divisional Boundaries Commission changes will mean at least ten less councillors South Oxfordshire County Council. Some regrouping of Parish Councils may result

The rail bridges at Fulscot and Mousford are listed to be improved.

Mr Greene announced that he would not be standing for re-election to the District Council.

South Oxfordshire:

There will be no Council Tax rise this year. The building projects at the Great Western Park, Didcot and at Fairmile, Cholsey have both been started. He agreed the Bloor Housing project build along Park Road would be out of phase if it was allowed to be started.

Mr Duff queried whether East Hagbourne will be an area for future planning. Mr Greene stated That SODC would adhere to the Core Strategy Programme.

Mr Rickeard stated the Parish Council were unhappy with the Planners comments at the Planning meeting regarding the Wilcher Close development and asked Mr Greene if there were any steps the Parish Council could take to register our disapproval. He stated it might have been better if the Parish Council had attended the meeting to endorse our views.

5.Items for Decision.

(a).OALC Annual Subscription 2011/12 and ORCC Membership 2011/12 It was unanimously agreed to renew both subscriptions.

Action – R.Parsley.

(b).Maintenance of Footpaths. There is still one outstanding quote to repair the footpaths by the Bowls Club and the Village Hall. It was agreed to wait for the quote before deciding whether or not to carry out the work ourselves. To be reviewed by email among Councillors once the quote is in.

Action: R Parsley

(c).Litter Blitz 2011. The Litter Blitz will be on Saturday, 2nd April, 2011 and will be organised again by Mrs Duff and Mrs Rickeard. Mr Jones, Hagbourne School has asked for volunteers from the children and their parents. Mr Duff asked for our full support. SODC have agreed to supply the pickers, bags, etc.

Action – All.

(d).Parish Council Elections, 5th May,2011. The nomination papers have been issued to prospective candidates for the two wards.

(e).Annual Parish Meeting 14th April, 2011. Mr Rickeard presented the outline agenda for the meeting. The general format was agreed.

(f).Insurance. The clerk presented the following annual premiums for the Parish Council Insurance for 2011/12.

Aviva	£2079.03 pa
AON	£1966.46 pa
Zurich Municipal	£2071.46 pa
-:- 3yr term	£1973.80 pa

-:- 5yr term £1880.86 pa

He recommended that we accept the 3 year term with Zurich Municipal our present insurers because they covered our needs more fully and would be cheaper in the longer term. This was supported by Mr Rickeard.

Mr Button proposed that the recommendation be accepted, seconded by Mr Harding and agreed unanimously.

(g).Grass Cutting Contract. The clerk had obtained three quotes from local contractors. The contract had been awarded to BGG Garden and Tree Care, Faringdon based on price and recommendation.

6. Planning Applications.

The following planning applications have been received since the last meeting. The Parish Council's comments are indicated :-

P11/W0165	Land at Didcot Road, Didcot	Under Discussion
P11/W0273	29 Bishops Orchard	No Strong Views
P11/W0139	1 Saxons Way	-ditto-
P11/W0277	54 New Road	-ditto-
P11/W0192/AG	Manor Farm	-ditto-

The situation regarding future future pressure for housing in East Hagbourne was discussed. It was agreed that we should discuss with SODC to understand their views and present our own

Action: Mr Rickeard, Mr Emery and Mr Duff to consider a response

7.Parish Plan.

(i).Mr Rickeard prepare a final version based on comments received during the comment period, and will present it to the Annual Parish meeting for approval.

(ii).Village Archive Storage. Mr Rickeard stated that a lockable cupboard had been ordered to be fitted in the committee room in the Village Hall and would be fitted during the Easter pre-school holiday.

(iii).Footpath Map. Mr Rickeard said that artwork was being prepared and a draft would be available for Council review before finalizing.

8.Monica Lawson Memorial.

Mr Duff reported he had contacted Mr Taylor, WHPC, and expected an update.

Mr Duff received this update immediately following the meeting: WHPC had received the input from EHPC regarding available funds. They would seek quotes for the alternative bench design and present all information to West Hagbourne's APM in June to reach a decision on how to proceed.

9.Reports

(a).Flooding. No Report

(b).Didcot Development. No Report

(c).Butts Piece.

(i).Wild Area. The volunteer force had made excellent progress. The surplus firewood is being sold and it is not expected there will be a need to store any firewood in the allotment area.

(ii).Allotments. Mr Button reported that the renewal agreements were being separated from the Allotment Rules to simplify the procedure. he had previously circulated updated rules for comment. Mr Rickeard proposed these be accepted, seconded by Mr Alberry and agreed unanimously.

Mr Button reported that Matt Napper had completed the levelling of the remainder of the plots and that they were all let with two people on the waiting list.

Mr Napper and Mr Drewe are organising a second water trough.

(iii).Mr Duff promised to look into the procedure to change the combination on the allotment locks.

(d).East Hagbourne Website. Mr Alberry reported that the website migration was progressing slowly at the moment, since it required detailed input from himself.

Mr Rickeard enquired if it was possible to enter the minutes on the website before they were confirmed. It was suggested it was not a good idea, even if they were marked as 'draft'.

(e).Standing Orders. Mr Button continues to work on a draft. He stated that in the near future he would have more time to devote to the action.

10. Correspondence.

(a).Street Party, Church Close. It was unanimously agreed that there were no objections to the Street Party on Friday, 29th April, 2011. The clerk to advise SODC.

Action – R.Parsley.

(b).Clerk's PAYE. HMRC have advised that the Parish Council must implement a PAYE system for the clerk with effect from 1st April, 2011. Mr Button volunteered his expertise to help together with Mr Rickeard and Mr Parsley.

Action Mr Parsley, Mr Rickeard, Mr Button

(c).Review of subsidised Bus Services. Mr Rickeard stated that less money will be available and OCC will be undertaking a review of the bus services that it supports financially in Wantage, Faringdon and Didcot area during 2011. There will be a Public meeting at Grove Village Hall on 12th May, 2011.

Mrs Harrison, Parish Transport Representative, has asked for help and also for somebody to take over as the representative. Mr Rickeard asked for a volunteer, but there was no positive response.

(d).Cycle Leaflet(Wallingford). Mr Rickeard distributed examples of the leaflets, which had been provided by Wallingford. It was agreed to leave supplies at the village shop and the Fleur-de-Lys.

Action : Mr Parsley

11.Finance.

(a).Payments since the last meeting :-		£
CPRE	(Annual Subscription)	29.00
OPFA	(-ditto-)	45.00
Home-Start	(Donation)	40.00

Ryder- Cheshire Volunteers	(-ditto-)	50.00
Thames Water	(Water Rates)	51.14
Built-in-Solutions	(Cupboards)	246.75
Hagbourne CE Primary School.	(Donation)	5000.00
R.Parsley	(Clerk's Salary & Expenses)	1440.33
Mrs C Napper	(Guards & Canes)	36.66
Pipes & Wires	(Car Park Lights)	500.40

(b).The receipts were :-

Mrs M Emery	(Firewood)	35.00
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(c).The account balances are :-

Community A/C.		3211.69
Business Base Rate Tracker A/C.		41043.56
Savings Bond		80688.11

(d).East & West Hagbourne Cemetery :-

Community A/C.		227.31
Business Saver A/C.		1339.77

(c).Project balances :-

Play Area		553.87
Butts Piece		12855.27
Butts Piece Wild Area		2003.80
Parish Plan		465.48
Sports Facility		85140.40

12.Any Other Business.

(a).Mr Harding stated that the Carmarthen Police were helping apprehend dog owners who did not clear up after their dogs. He wondered whether the local police force would help. It was agreed to ask our PCSO's and to raise the matter at the Annual Meeting.

(b).Mr Duff reminded everybody of the Neighbourhood Watch meeting on 31st March, 2011 at the Village Hall at 7.30pm. He stated that tea/coffee would be available. The Parish Council will pay the costs including the hire of the hall. He asked if it would be possible to have a glass of wine – there were strong views both in favour and against and the discussion was inconclusive.

(c).Mr Dakin-Norris stated the hedge was had grown over the footpath in Wilcher Close. This matter is covered by an existing action (the house involved is in windsor Crescent) and is in hand with SOHA who have promised to take the necessary action.

There being no further business the meeting closed at 9.21pm.

The next meeting is the Annual Parish Meeting on 14th April, 2011 at the Village Hall at 7.30pm.

Chairman:-

Date :-

ATTACHMENT 1 Actions from this and previous meetings

Action No	Action	Who	Status
2009-10-02	Register Recreation Ground, Car Park and Hopfields with Land Registry	RR/DB	Solicitors instructed
2010-02-04	Review new model standing order and make a recommendation for EHPC	DB	To be done
2010-09-14	Arrange survey of Upper Cross	RP	Awaiting input
2010-10-13	Talk to Windsor Crescent house about overhanging hedge at rear.	RP	SOHA will action
2010-11-08	Investigate man hole covers in Great Mead	RP	In progress
2010-11-09	Progress lights in car park	RP	Done
2010-11-10	Follow up car park drainage	RP/DR	Done. OCC investigating
2011-01-09	Determine action on muddy footpaths	DR/RP	Agenda Item 5(b)
2011-01-10	Seek guidance of police on parking problems	RP/DR	Agenda Item 12
2011-02-01	Progress renewal of allotment leases	DB	Agenda Item 9(c)
2011-02-02	Progress payment of small donations in 5(a)	RP	Done
2011-02-03	Support litter blitz in 2nd April	All	Ongoing
2011-02-04	Submit EHPC comments on P10/W1959	RE	Done
2011-02-05	Progress new cupboard for archives	DR	In progress
2011-02-06	Progress footpath map	DR	In progress
2011-02-07	Report discussion on memorial bench to Mr Duff and ask him to follow up with WHPC	DR	Agenda Item 8
2011-02-08	Encourage attendance at the NHW meeting on 31st March	All	Ongoing
2011-02-09	Respond to OCC regarding Didcot Car Volunteer Service	RP	Done
2011-03-01	Consider response to SODC on planning	DR/RE/ID	
2011-03-02	Renew OALC membership	RP	

2011-03-03	Advise quote on footpath repair and reach decision by email	RP/DR	
2011-03-04	Implement PAYE system for the Clerk	RP/DR/DB	
2011-03-05	Make copies of the Wallingford cycle route leaflets available at the Shop and Fleur-de Lys		